

CAAFA Board of Directors Meeting Minutes

January 24, 2019

Call to Order:

Sharon Stinard called meeting to order at 4:08 p.m.

Note Taker: Vanessa Patrick

Attendees: Sharon Stinard, Nan Rutkowski, Braden Biggs, Lindsey Wicks, Gwen Scott
Staff Members: Ray Villa, Carol Minisee, Abby Poyer, Sherri Jones, Hannah Poyer

Approval of Consent Agenda: Sharon explained items in Consent Agenda – Approvals of October Minutes and Meeting Agenda. Sharon asked for a motion. Braden motioned to approve the Consent Agenda. Nan seconded. All in favor.

Vote to Approve Excused Absences: Maria-Elena – excused absence. Gwen motioned to approve Maria-Elena’s absence. Braden seconded. All in favor.

October, November and December Financial Reports – Carol Minisee

Carol discussed the October, November and December Financial Reports. Sharon asked for a motion. Nan motioned to approve the October Financial Reports. Braden seconded. All in favor. Braden motioned to approve the November Financial Reports. Gwen seconded. Braden motioned to approve the December Financial Report. Lindsey Seconded.

Audit Review – Carol Minisee

Carol went over the Annual Audit Report. CAAFA had no findings.

Board Packets

Ray handed out Board Members Packets that are to be turned in ASAP. Ray also handed out Board Member Terms of Service which have corrections.

Director’s Report

Ray discussed 1) Joining the Mesa Chamber. 2) Working on project with shelter and local churches – Shelter Angels. 3) Pushing to do a tax credit event in the fall of the year. 4) Asking Board to each give a suggestion on what they would like to see him do.

Old Business

Gwen asked if there would be an annual Fundraiser. Ray stated that if there was going to be a Fundraiser, the Board would have to be totally responsible for it.

New Business

United Way Executive Director, Manuela Rehm-Bowler, resigned effect February 14, 2019.

Adjourn

Meeting adjourned at 6:06 p.m.

CAAFB Board of Directors Meeting Minutes

February 28, 2019

Call to Order:

Maria-Elena Ochoa called meeting to order at 4:11 p.m.

Note Taker: Vanessa Patrick

Attendees: Maria-Elena Ochoa, Sharon Stinard, Nan Rutkowski, Lindsey Wicks, Gwen Scott
Staff Members: Ray Villa, Carol Minisee

Approval of Consent Agenda: Maria-Elena allowed time to review items in Consent Agenda – Approval of February Minutes and March Meeting Agenda. Maria-Elena asked for a motion. Sharon motioned to approve the Consent Agenda. Gwen seconded. All in favor.

Vote to Approve Excused Absences: Braden Biggs absence. Nan motioned to approve Braden’s absence. Lindsey seconded. All in favor.

February Financial Reports – Carol Minisee

Carol discussed the February Financial Reports. Maria-Elena asked for a motion. Gwen motioned to approve the February Financial Reports. Lindsey seconded. All in favor.

Director’s Report

Ray discussed 1) Strategic Priorities 2) Mission Moment 3) Employee Recognition 4) Long-term goals.

Old Business

Discussed name change. Possible fundraisers.

New Business

None

Adjourn

Meeting adjourned at 5:45 p.m.

CAAFA Board of Directors Meeting Minutes

March 28, 2019

Call to Order:

Maria-Elena Ochoa called meeting to order at 4:06 p.m.

Note Taker: Vanessa Patrick

Attendees: Maria-Elena Ochoa, Gwen Scott, Braden Biggs
Staff Members: Ray Villa, Carol Minisee

Approval of Consent Agenda: Maria-Elena discussed that the Board did not have quorum. Voting will take place at the next meeting.

Vote to Approve Excused Absences: Sharon Stinard, Lindsey Wicks, and Nan Rutkowski were absence.

March Financial Reports – Carol Minisee

Carol discussed the March Financial Reports.

Strategic Priorities Agenda

Ray discussed Strategic Priorities Agenda.

Director's Report

Ray discussed things he has been looking into and what is expected in the future.

Old Business

None

New Business

None

Adjourn

Meeting adjourned at 5:21 p.m.